



TREASURERS REPORT

For the year ended 31 August 2022

Prepared by:

Fran Miles
Trustee and Treasurer
03 September 2022



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Legal and administrative information



Charity name: Northmead Supporters Team (NST)

Charity number: 1182401 (registered in England and Wales)

Charity address: c/o Northmead Junior School
Grange Road
Guildford
GU2 9ZA

Governing document: Parentkind Model Constitution dated 13 September 2018

Trustees:	Chair	-	Rebecca Lock
	Treasurer	-	Frances Miles
	Secretary	-	Catherine Morton (co-opted)
	Committee member	-	Denise Lewis
	Committee member	-	Sarah Jones

Bank: Metro Bank

Independent examiner: N/a

Objectives: The object of the association is to advance the education of pupils at Northmead Junior School, in particular by:

- 1) Developing effective relationships between staff, parents and others associated with the school, and;
- 2) Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

Accounting and reserves policies



Basis of accounting:	The treasurers report has been prepared in accordance with section 133 of the Charities Act 2011, by using receipts and payments accounting.
Reserves:	The charity seeks to support Northmead Junior School by providing financial and other assistance to those projects agreed by the Trustees (and in consultation with the schools Head), whilst at all times maintaining positive reserves. The level of reserves remaining at the end of any given financial year should cover as a minimum, all expected activities run by the school (marked with * in Commitments, page 9), any restricted funds for long term projects and amounts held as a cashflow buffer.

Receipts and payments account



Event	£ Income	£ Restricted income	£ Total income	£ Expenditure	£ Profit
Film & PJ day	2,662.00		2,662.00	641.89	2,020.11
Uniform	473.00		473.00	-	473.00
Donations	748.11		748.11	-	748.11
Lottery	836.10		836.10	-	836.10
Tuck shop	286.72		286.72	332.61	(45.89)
Bonfire	6,106.08		6,106.08	2,592.55	3,513.53
Refreshments	22.97		22.97	20.00	2.97
Clothes recycling	100.10		100.10	-	100.10
Raffle	1,419.15		1,419.15	96.76	1,322.39
Smartie challenge	680.30		680.30	73.86	606.44
Comedy night	870.00		870.00	328.00	542.00
Autumn fair	3,334.25		3,334.25	1,036.39	2,297.86
Easter raffle	425.00		425.00	63.50	361.50
Colour run	2,496.15		2,496.15	2,106.51	389.64
Rock paper scissors tournament	43.00		43.00	18.95	24.05
Santa run	400.00		400.00	99.99	300.01
Total fundraising	20,902.93	-	20,902.93	7,411.01	13,491.92
<i>LESS:</i>					
Donations to Northmead					(7,942.29)
NST expenses					(1,737.79)
NET MOVEMENT IN FUNDS IN THE YEAR					3,811.84

Event profit comparison



Event		£ 2022		£ 2021		£ Variance	
Film & PJ day		£2,020.11		£2,251.38		(£231.27)	
Uniform *		£473.00		£376.50		£96.50	
Donations *		£748.11		£1,788.50		(£1,040.39)	3
Lottery		£836.10		£0.00		£836.10	New event
Tuck shop *		(£45.89)		£350.41		(£396.30)	4
Bonfire		£3,513.53		-£405.00		£3,918.53	1
Clothes recycling		£100.10		£123.00		(£22.90)	
Refreshments		£2.97		£29.16		(£26.19)	
Christmas raffle		£1,322.39		£931.31		£391.08	
Smartie challenge		£606.44		£733.93		(£127.49)	
Disco		£0.00		£0.00		£0.00	1
Quiz		£0.00		£61.00		(£61.00)	1
Comedy night		£542.00		£0.00		£542.00	New event
Easter raffle		£361.50		£400.00		(£38.50)	
Spring/Summer/Autumn fairs		£2,297.86		-£272.81		£2,570.67	1
Rock paper scissors tournament		£24.05		£82.64		(£58.59)	
Tote bags		£0.00		£377.30		(£377.30)	One off event
Colour run		£389.64		£0.00		£389.64	New event
Sponsored silence		£0.00		£1,210.27		(£1,210.27)	2
Tree disposal service		£0.00		£240.00		(£240.00)	One off event
Santa run		£300.01		£960.51		(£660.50)	
		<u>£13,491.92</u>		<u>£9,238.10</u>		<u>£4,253.82</u>	

- 1 Various** Due to the COVID-19 school closure, these events were cancelled last year. The Spring/Summer Fair's were cancelled one week prior to the event therefore some costs had already been incurred in the prior year.
- 2 Sponsored silence** Due to the current 'cost of living crisis' we felt this type of event was not appropriate at this time.
- 3 Donations** Specific fundraising drive in the prior year for animal enclosure, restricted fund (all spent during the year).
- 4 Tuck shop** Losses made in the year due to volume of stock held at the end of the year.

Costs and donations



Donations to Northmead:

£

Notes:

Chess entry fee	40.00		
Animal upkeep	1,217.50		*
Jubilee event	309.55		
District sports water	7.80		
Summer spectacular	83.71		
Playground equipment	284.96		
Christmas books	808.28		*
Year 5 egg hatching project	671.14		*
Year 3 workshop	473.00		*
Year 6 leavers party	430.84		*
Year 4 workshop	465.00		*
Enrichment week	1,464.00		*
Genie lab workshops	748.00		
End of school ice creams	82.45		
Skateboarding workshop	720.00		
Hub (lunchtime club)	136.06		*
	<u>7,942.29</u>		

NST expenses:

£

Notes:

Charity admin costs	164.47		Uniform rail, tubs, stopwatches & stationery
Update of equipment	1,137.68		4 large gazebos and banners
End of school thank yous	42.50		School staff
Bank charges - Parentmail	272.14		Allowing online payments
Parentkind subscription/insurance	121.00		* Legal requirement
	<u>1,737.79</u>		

* repeat annual costs per Commitments on page 9

Statement of assets and liabilities



	£ Bank	£ Cash	£ Total
Balance bfwd	8,421.81	573.80	8,995.61
Income	19,675.09	1,227.84	20,902.93
Expenditure	- 15,536.49 -	1,555.32	- 17,091.81
Balance cfwd	12,560.41	246.32	12,806.73
Held at:			
Tuck shop float	-	40.00	40.00
Uniform float	-	40.00	40.00
Treasurer petty cash	-	166.32	166.32
Bank	12,560.41	-	12,560.41
	12,560.41	246.32	12,806.73

Unrestricted funds

Bank and cash	12,560.41	246.32
Retained as cashflow buffer	- 1,000.00 -	200.00
Commitments (see page 9)	- 13,984.12 -	46.32
Available funds for consideration	- 2,423.71 -	0.00

The charity has no assets or liabilities other than its bank and cash funds noted above.

As at 1 September 2021 and 31 August 2022 there were no restricted funds.

£ Total Approved	£ Spent so far	£ Unused	£ Remainder	Date due
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NST:					
*	MPLC umbrella licence 2022/23	105	-	-	105 Sept 22
*	Parentkind subscription/insurance 2022/23	125	-	-	125 June 23
*	Meetings 2022/23 (3 committee, 1 AGM)	160	-	-	160 Quarterly
*	MPLC umbrella licence 2021/22	100	101	-	- Sep-21
*	Parentkind subscription/insurance 2021/22	120	121	-	- Jun-22
*	Meetings 2021/22 (3 committee, 1 AGM)	240	21	219	- Quarterly
Northmead:					
	Christmas books	500	808	-	- Nov 21
	Kitchen	7,000	-	-	7,000 Autumn 22/23
*	Grounds clear up costs 2022/23	200	-	-	200 Mar & Jun
*	Young Carers 2022/23	150	-	-	150 Monthly
*	The Hub 2022/23	175	-	-	175 Quarterly
*	Animals 2022/23	1,200	-	-	1,200 £100 pm
*	Fantastic Fri (£30 per class, per event) 2022/23	1,080	-	-	1,080 Each term
*	Enrichment week 2022/23	1,500	-	-	1,500 July
*	Year group workshops 2022/23	2,400	-	-	2,400 Ad hoc
*	Christmas books 2022/23	750	-	-	750 Nov 22
*	Grounds clear up costs 2021/22	150	-	150	- Mar & Jun
*	Young Carers 2021/22	220	-	220	- Monthly
*	The Hub 2021/22	150	136	14	- Quarterly
*	Animals 2021/22	1,440	1,218	223	- £120 pm
*	Fantastic Fri (£20 per class, per event) 2021/22	720	-	720	- Each term
*	Enrichment week 2021/22	1,000	1,464	-	- July
*	Year group workshops 2021/22	2,000	2,040	-	- Ad hoc

21,485	5,909	1,545	14,030
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12.560 Bank

246 Petty cash

(2,424) (To generate)

Est. £

1
2
3
4
5

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