

November 2018

"Mystery at Magpie Manor" Winter Production 2018 – School Hall

Monday 10th – Thursday 13th December 2018 at 6:30pm

Dear Parents

I am writing to tell you about the ticket arrangements for the school production. There are several important points I need to make and I will endeavour to do so as clearly as I can.

- Tickets cost £4 each.
- Due to Health and Safety regulations, we can only accommodate 160 adults on each night. Therefore, in order to meet these regulations, we will allocate a maximum of 2 tickets, in total, to each family.
- Entrance will be strictly ticket only.
- **NB - One ticket = One seat = One Adult or Child over the age of 5**
The production is not suitable for under 5's, especially babies, as it lasts for about one and a half hours. Children will not be allowed to sit on their parent's lap.
- Preferably tickets should be purchased using Parentmail. Alternatively, please complete the slip below sending in cash/cheque payment. It is important to ensure that you order for the correct cast and performance. Due to the high demand for tickets we CANNOT guarantee that requests to change can be accommodated. As tickets are allocated on a first come first served basis it is imperative that you order tickets as soon as possible to avoid disappointment.
- Cast A is Monday 10th Dec and Tuesday 11th Dec. Cast B is Wednesday 12th Dec and Thursday 13th Dec. Children know if they are cast A or B. We have kept brothers/sisters in one cast!!
- Cast A tickets will be sent home with children on Thursday 7st December and Cast B tickets with children on Monday 10th December.
- The performance will start promptly at 6:30pm on each night.

Other arrangements regarding dropping off / picking up will be given at a later date.

Yours faithfully

D Brown

Head Teacher

"Mystery at Magpie Manor" Production Tickets

I would like to order tickets for the following night of the play.

Please indicate the number of tickets@ £4.00 each required.

*Please remember a **maximum of 2 tickets per family***

Cast A

Cast B

Monday 10 th December	[]	Wednesday 12 th December	[]
Tuesday 11 th December	[]	Thursday 13 th December	[]

You can pay via our Parent Mail App or send Cash / Cheque payment into school.

Childs Name Class

Sibling Name Class

Parents Signature Date