

4<sup>th</sup> May 2018

Dear Parent/Guardian,

**Year 4 Holmbury St Mary Youth Hostel Residential Trip**

As the Year 4 residential trip to Holmbury draws nearer, we are sending out **formal permission forms and information regarding the trip**. Please read this information carefully and complete/sign the permission form making necessary deletions where appropriate. **The completed forms must be returned to school by Friday 11<sup>th</sup> May.**

**Departure and return times:**

	<b>Departure</b>	<b>Return</b>
<b>4M:</b>	Tuesday 12 <sup>th</sup> June at 11:00am	Wednesday 13 <sup>th</sup> June at 12:40pm
<b>4CP:</b>	Wednesday 13 <sup>th</sup> June at 11:00am	Thursday 14 <sup>th</sup> June at 12:40pm
<b>4N:</b>	Thursday 14 <sup>th</sup> June at 11:00am	Friday 15 <sup>th</sup> June at 12:40pm

**On their return from the trip, children must be picked up from school at 12:40 to go home.**

**Staffing**

- 4M** Mrs. McLean, Miss Newman, Mrs. Hamilton and Mrs. Fennell.  
**4CP** Mrs. Cieplinska, Mrs. Pilson and Mrs. Eveleigh  
**4N** Miss Newman, Mrs. McLean, Mrs. Robertson and Mrs. Stillwell

**Packed Lunch**

On the day of departure children will need a packed lunch. All packaging needs to be disposable, so please do not send glass bottles or plastic lunch boxes please. All other meals will be provided by the Hostel.

**Medication**

If your child needs any medicine or inhalers whilst on the trip you will need to ensure that this is bought into school and given to your child's class teacher on the morning of the trip. All medicine must be in its original packaging, clearly showing the child's name and the dosage to be administered. To enable us to administer any medication, we will require the attached Medication permission form to be completed and returned along with the medicine.

Please note we are not authorised to administer Ibuprofen or Aspirin to children.

**It is vital that you give us any medical information that may be relevant, even if you feel this information has already been given to the school in the past.**

**Morning of Departure.**

Please put your child's bag/small suitcase in the outside classroom. Their small rucksack with their disposable lunch should be taken to the classroom. They will also need a suitable jacket or waterproof depending on the weather.

**Kit list (please ensure all items are named)**

- Casual trousers –Jeans may not be suitable for some outdoor activities.
- Shorts
- T-Shirt
- Jumpers
- Trainers/shoes plus an extra pair
- Waterproof jacket
- Plastic bags (for wet or spare clothes)
- Sun hat and Suntan Lotion
- Pyjamas
- Toiletries
- Towel(s)
- Socks and underwear
- Water bottle
- Cuddly toy and/or book if required.

Bedding is provided by the Hostel

**Mobile phones or electronic games are not allowed.**

If you have any queries, or would like to discuss any aspect of the trip, please do not hesitate to contact your child's class teacher.

Yours faithfully

Year 5 Teachers